

FEDERAL ELECTION COMMISSION

RQ-2

WASHINGTON, D.C. 20463

George A. Dalley, Treasurer National Leadership PAC 2100 Pennsylvania Avenue NW, Suite 400 Washington, DC 20037

APR 22 1998

Identification Number: C00302588

Reference: Amended Mid-Year Report (1/1/97-6/30/97) dated 2/5/98

Dear Mr. Dalley:

This letter is prompted by the Commission's preliminary review of the report(s) referenced above. The review raised questions concerning certain information contained in the report(s). An itemization follows:

-Line 6(a) of the Summary Page represents the total cash-on-hand as of January 1, 1997. This figure should be the same on all the reports covering the calendar year. Please amend your report to clarify the change made in Line 6(a).

- -Your calculations for Line 8 appear to be incorrect. Cash-on-hand at the close of the current reporting period should always equal the closing calendar year-to-date cash-on-hand amount. Please provide the corrected total on the Summary Page.
- -Column B figures should be cumulative for a single calendar year. Please amend the Column B totals of your report to reflect 1997 activity only.
- -Your report disclosed a category of financial activity that has been reflected on the wrong line of the Detailed Summary Page. Contributions to federal committees should be properly disclosed on a separate Schedule B, supporting Line 23 of the Detailed Summary Page. Please refer to the instructions contained on the forms to determine the proper categorization when preparing your next filling.

-Your report includes computer produced formats of the Summary and Detailed Summary Pages and Schedules A and B. Computer produced formats may only be used upon prior approval of the Commission. You should submit a separate sample format with a cover letter requesting approval. Until your format has been approved, FEC forms must be used. 11 CFR §104.2(d)

A written response or an amendment to your original report(s) correcting the above problem(s) should be filed with the Federal Election Commission within fifteen (15) days of the date of this letter. If you need assistance, please feel free to contact me on our toll-free number, (800) 424-9530. My local number is (202) 694-1130.

Sincerely,

Debbie Manzano

Senior Reports Analyst

Reports Analysis Division

Debbie Manyano

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